



## 2017 Annual General Meeting

BC Chapter of the Canadian Association of Critical Care Nurses

### CALL FOR ABSTRACTS

The BC Chapter of the Canadian Association of Critical Care Nurses will be holding its annual Conference and General Meeting on **June 5<sup>th</sup> 2017** at St. Paul's Hospital, Vancouver, BC. We invite submissions for oral presentations (adult and/or pediatric) in the general topic areas of clinical practice, education, research and/or leadership in Critical Care.

There are **four 20 minute** slots being offered for presentations. The presentation should be **fast and focused**. These 20 minute sessions (15-minute presentation with a 5-minute question period) are designed to speak to a well-defined, singular topic. Acceptance as a presenter does not require you to travel or be present in Vancouver. We can arrange for you to present from a satellite host site.

For those of you interested in presenting at future national Dynamics conferences, this would be a great opportunity to practice.

#### ABSTRACT SELECTION PROCESS: Important dates & Information

- CACCN Member and Non CACCN Members can apply
- Abstract Submission Deadline: **April 7<sup>th</sup>, 2017 @ 2359 PST.**
- Abstract submission process start: **March 8<sup>th</sup>, 2017 @ 2359 PST.**
- Abstract Acceptance: **April 14<sup>th</sup> 2017** (via email to Primary Author)
- Presenter Acceptance: **April 17, 2017 @ 2359 PST.** (via email to [bclm@caccn.ca](mailto:bclm@caccn.ca))
- If selected, please be prepared to forward your power point presentation slides to the planning committee by **May 30<sup>th</sup>, @ 2359 PST.** (via email to [bclm@caccn.ca](mailto:bclm@caccn.ca)). *This is so they can be shared with Satellite Sites and members. Your slides will also be shared on the BC Chapter Webpage [http://www.caccn.ca/en/chapters/bc/educational\\_events.html](http://www.caccn.ca/en/chapters/bc/educational_events.html)*
- **Please return the following application form completed and signed soon as possible.**

# CALL FOR ABSTRACTS APPLICATION

BC Chapter of the Canadian Association of Critical Care Nurses

## **SECTION 1: PRIMARY AUTHOR AND CO-AUTHOR INFORMATION**

All correspondence will be via email with the Primary Author only. Please ensure the following information is provided for the **primary author and all co-authors**.

<b><u>PRIMARY AUTHOR</u></b> Name and Credentials	
Full Address	
Telephone Phone Number	
Email	
Employer	
<b><u>CO-AUTHOR 1</u></b> Name and Credentials	
Full Address	
Telephone Phone Number	
Email	
Employer	
<b><u>CO-AUTHOR 2</u></b> Name and Credentials	
Full Address	
Telephone Phone Number	
Email	
Employer	

## **SECTION 2: ABSTRACT TITLE (Maximum: 100 characters, including spaces)**

This is the main title of your presentation. We suggest using key words that will help nurses immediately identify what you are talking about. We encourage clarity, conciseness, and creativity.

## **SECTION 3: SESSION DESCRIPTION (1 page)**

This is the most important part of the abstract submission process. Describe your

proposed session, including identification of the main topic(s) or issue(s) that you will discuss.

**SECTION 4: SPEAKERS CONSENT**

I, consent to the above-named organization having one or more of the following done:

- Photography
- Videotaping
- Audiotaping (voice recorded)
- Sharing your power point presentation on the BC Chapter Website

I agree that the **Canadian Association of Critical Care Nurses (CACCN)** members may collect, take, produce, transmit, broadcast and/or disclose photographs, films, sound recordings and any other audio and/or visual reproductions of the person(s) named below for the purposes of using their photograph, video image and voice recording for:

- An Educational Event, **The 2017 Annual General Meeting of the BC Chapter of the Canadian Association of Critical Care Nurses, June 5<sup>th</sup> 2017.**
- Publication about the event on the BC Chapter Newsletter, Website &/or Facebook Page *(Please be aware that any images will be available through the public domain).*

I understand, acknowledge and hereby waive any claim for payment arising from or any use made of the image, recording or information in relation to the above noted purposes.

The CACCN does not by publication of material ensure to anyone the use of such data against liability of any kind.

	Signature	Name	Date and Time
<b>Primary Author / Speaker</b>			
<b>Co-Author / Co-Speaker</b>			
<b>Co-Author / Co-Speaker</b>			

*\*Credit to The Hospital for Sick Children, Toronto, Ontario who generously shared their consent form, upon which this was modeled.*

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**ABSTRACT SELECTION PROCESS CONTENT and PRESENTATION DEVELOPMENT**

Should your abstract be selected for presentation, The BC Chapter – CACCN AGM 2017 Planning Committee will be available to assist you in your preparations.

All presenters, regardless of experience or expertise, are invited to reach out to the committee with questions, concerns, and feedback, as you work on your final presentation. The committee can connect you with content and subject matter experts and skilled, experienced presenters, who can assist you to obtain the best impact for your topic and your session.

Feel free to contact us at [bclm@caccn.ca](mailto:bclm@caccn.ca) if you have any questions, comments, or concerns.

**We look forward to receiving your abstract.**