



September 2016

ARNBC Board Meeting
Saturday, September 24, 2016
9:00 am

ARNBC Boardroom, 100-1450 Creekside Drive, Vancouver, BC

In Attendance

Zak Matieschyn, President
Tania Dick
Julie Cinel
Damen DeLeenheer
Lori Campbell
Johanne Fort
Sherri Kensall
Marcia Carr
Maylene Fong
Mark Schultz
Sally Thorne
Joy Peacock, Executive Director

Regrets

Laurie Dokis

Also in Attendance

Guests

Sarah Fitzpatrick, Miller Thomson LLP

ARNBC Staff

Executive Assistant
Director, Communications and Government Relations
Accountant
Website & Graphic Design
Director of Corporate Planning and Online Services
Lead, Policy Initiatives



1.1 Call to order

The President called the meeting to order at 9:00am.

1.2 Director Conflict of Interest Disclosures

There were no potential conflicts of interest.

1.3 Approval of agenda

It was moved and seconded to accept the agenda as circulated.

CARRIED

1.4 President's Report

The President provided his report to the Board for information.

1.5 Executive Director's Report

The Executive Director provided her report to the Board for information.

3.1 Recommendation(s) of Ad-Hoc Bylaws Committee

It was moved and seconded to move forward with an extraordinary general meeting to address the acceptance of the bylaws to come in line with the new BC Societies Act to happen within 2016.

CARRIED

1.6 Government Relations Report

The Director of Communications and Government Relations presented a verbal report to the Board for information.

2 Consent agenda

The Consent agenda was presented to the Board for approval. The Consent agenda was approved by consensus.

3.2.1 & 3.2.2 Resolutions Guidelines Policy & Resolutions Committee Terms of Reference

It was moved and seconded to accept the Resolutions Guidelines Policy and Terms of Reference as provided.

CARRIED

3.3 Selection of Board Observers to attend CNA Board Meetings

A unanimous decision was made to support sending Board representatives to upcoming CNA Board meetings.

3.4 Approval of Membership List

It was moved and seconded to approve the membership list as presented.

CARRIED

3.5 Finance Committee Report

The Chair of Finance Committee presented the Finance Committee report.



3.5.1 Variance report

It was moved and seconded to accept the Variance report as presented.

CARRIED

3.5.2 Revised Board Reimbursement Policy

It was moved and seconded to accept the revised Board Reimbursement Policy with the changes as presented with an additional amendment to the hotel rates.

CARRIED

3.5.2 Approval of ARNBC Fees (2017)

It was moved and seconded that ARNBC not raise fees for the registration year 2017.

CARRIED

3.6 Election of Officers of the Board (Secretary & Treasurer)

The Board elected the Secretary and Treasurer.

3.7 Approval of Terms of Reference

3.7.1 Nursing Practice Advisory Council (TOR)

It was moved and seconded to accept the amended terms of reference for the Nursing Practice Advisory Council.

CARRIED

3.7.2 Patient Advisory Council (TOR)

It was moved and seconded to accept the amended terms of reference for the Patient Advisory Council.

CARRIED

3.7.3 Rural and Remote Policy Table (TOR)

It was moved and seconded to endorse the terms of reference for the Rural and Remote Policy Table.

CARRIED

3.9 Approval of Date and Location of 2017 Annual General Meeting

It was moved and seconded that the 2017 Annual General Meeting take place on May 18, 2017 at the Anvil Centre if possible.

CARRIED

3.10 Approval of September 2017 Board Meeting Date

It was moved and seconded to amend the 2017 Board meeting schedule to change the September Board meeting date from September 21 & 22 to September 14 & 15.

CARRIED

3.11 Briefing Note regarding the Library



It was moved and seconded to accept the Briefing Note as presented and to not transition the library services from CRNBC to ARNBC.

CARRIED

3.12 Approval of Observers to ARNBC Board Meetings Policy

It was moved and seconded that we table this until the staff have put together a briefing note with recommendations on how we can move forward.

CARRIED

3.13 Recognition of Student Interns

It was moved and seconded that at the 2016 Awards Ceremony we recognize the student interns who worked with ARNBC staff during the year.

CARRIED

3.14 Network Leads Report

It was moved and seconded to accept the recommendations as presented.

CARRIED

3.15 Board Development Committee

It was moved and seconded to create a standing committee on Board development.

CARRIED

4.1 First Nations Director Role

It was moved and seconded that the Board endorse the document and will make public the statement of commitment as presented.

CARRIED

4.2 Review of 2016 Dashboard

The Board reviewed the metrics presented in the 2016 Dashboard for information.

4.3 Update on BC Coalition of Nursing Associations (BCCNA)

It was moved and seconded to include RPNs, LPNs, and NPs in the ARNBC's Awards Ceremony for 2016.

CARRIED

5.1 Review of Risk Register

The Risk Register was distributed and reviewed.

Adjournment

The meeting adjourned at 4:30pm.